

BFCA Board of Directors Meeting Agenda

WFSU

1600 Red Barber

January 8, 2015

6:00PM

6:00 – Meeting Called to Order

Introductions

Board Member's Report

Approval of October 27, 2014 BOD Meeting Minutes – minutes approved

New Business

Announcement and Introduction of New Grounds Chair: - Mr. Cainnon Greg has agreed to be the new Grounds Keeper

Hazardous Tree Review – anyone who is interested in having a tree checked, contact Bill Walter

1722 Brookside Blvd and Visible Trash – starting over with new owner and code enforcement

Front Entrance Planter Makeover Update – will contact

Covenants Reform Update – Set Workshop Time/Date – Because the covenants are past the 30 year timeframe, we need to

Annual Meeting Discussion

- 1) **Agenda** – drafted, please advise of any items that should be added
- 2) **Guest Speakers** – TPD Neighborhood Watch; Stan Rosenthall update on forest; Animal Control; Dr. McGlenn Pond Update; Apalachee Land Conservancy
- 3) **Refreshments** – will have sandwich rings from Publix, drinks, chips, and cookies
- 4) **List of Accomplishments during 2014**

Replace sign in center planter

Repainted center Planter

Cleaned up the Pond

Cut down several trees

Replaced fencing on the Orange Ave side

Started Newsletter again

Initiated walking around the neighborhood again

Advise if you think there is any other items to add

- 5) **Possibility of Equipment Rental** (e.g. Projector, Projector Screen, Etc.)

Update on filling Board vacancy for 2015 – Cainnon Gregg has agreed to run

City Code violation – The Management Association will handle the violation and ensure the work is done to bring the common property up to code

Actions by Email

Removal of Trash at 1722 Brookside – Board agreed to have the trash removed and we will bill the homeowner

Work on Code Violations – Board agreed to have the Property Management Association complete necessary work to bring the common property up to code

Old Business

Newsletter update(s) – the newsletter will go out a week from today

Previous BFCA Board Meeting Minutes – the Board is working on updating the prior minutes for posting; several of the meetings were recorded; will contact Mark Okassako to see if he can provide us with a thumb drive with the recordings.

Neighborhood Master Plan – John Bonner has suggested that we develop a Master Plan and he will provide us with some ideas from his experience with another association

Funding/Timeline Updates for:

- 1) Drains -
- 2) Boardwalk – Will get bids for second half and determine if it needs to be replaced or just repaired
- 3) Roads - Are holding up but will have to be replaced soon. Looks like it will be 2016 or 2017 before we will have sufficient money to replace the roads

Prior minutes – Working to pull prior minutes together; will contact Past President, Mark Okassako to see if we can get copies of the minutes he recorded. Our attorney has agreed to transcribe all minutes.

Fence facing Orange Ave – Contacted Rod Nedeau, past president of the Board and he indicated that this fencing was installed by the Board so we will replace the fencing that fell during the last storm

Report of Property Manager: See attached report

Report of Treasurer:

Checking - \$27,354.63

Savings - \$10,076.02

Money Market - \$11,024.25

4-Year Certificates - \$4,818.64 (each of three certificates)

Report by BFCA Bookkeeper:

Financials – Bookkeeper provided all assessments the first of December; Financials for December are available upon request and year end financials will be provided at the Annual Meeting

Report by the Pond Committee: Dr. McGlynn has been doing a great job. The pond has been looking good

Report of the ACC: Since the Board has taken over responsibility for the trees, the requests to the committee are much less.

Report of the Neighborhood Watch Coordinator: We still need a coordinator. Looking for volunteers

Report of the Grounds Committee: Cainnon Gregg has agreed to be the new grounds keeper.

Other Business: No other business

Next meeting February 5, 2015

Blairstone Forest Community Association, Inc.

Management Report

January 8, 2015

✓ Code Enforcement/Preserve Clean up – Management met with the City of Tallahassee Code Enforcement regarding the recent violation notice. As a result of the meeting, the City is allowing the association 60 days from the date of the provided quote to have the clean up completed. Morgan's Lawn Care will perform the required cleanup services on January 10, 2015.

and Outdoor Maintenance

Code Enforcement/1722 Brookside – City of Tallahassee Code Enforcement Office informed Management that the property was recently sold and that a new case would have to be opened. The new homeowner has been cited and given 30 days to comply. If not in compliance within the allotted 30 days, a hearing date will be set. Management coordinated removal of all debris on property and instructed the bookkeeper to charge the costs to the property owner's account.

Pothole Repair – Management requested an estimate for a pothole repair reported at the planter as exiting the community. Trotman Contracting will repair 3 potholes along the entrance drive.

Done @ same time - \$300

Boardwalk/Deck Repairs – The most recently approved boardwalk repairs (\$800.00) have been completed by Lost Highway Deck and Fence.

Boy Scout Project – Management spoke with a member of the Boy Scouts regarding the bench and garbage receptacle project. We were informed that the information would be passed along and we would be contacted when they were ready to proceed.

Speed Limit Sign – Management obtained a quote of \$175.00 (installed) for the speed limit sign and a quote of \$225.00 (installed) for the speed limit sign with the neighborhood watch sign attached as well.

Holding Pond – McGlynn Laboratories services may resume in the spring, pending board approval.